

GROUP BOOKING INFORMATION SHAMBALA RETREAT CENTER



Dear Seminar Leader

Thank you very much for your inquiry into leading a group at our *SHAMBALA OCEANSIDE RETREAT IN BALI!*

ACCOMMODATION

How many guests can you bring to SHAMBALA?

- We can receive Maximally 16 guests in our YOGA HALL and RESTAURANT.
- We have 16 HOUSES/ ROOMS at SHAMBALA for a total of 16 guests.

SHAMBALA OCEANSIDE RETREAT



ROOM / BED EXPLANATION

These houses offer a **KING BED** and a **SINGLE BED**

- **Double Story with kitchenette**
- BRAHMA GARDEN (1 KING BED & 1 SINGLE BED)
- BRAHMA UPPER (1 KING BED & 1 SINGLE BED)
- **Double Story Octagon with kitchenette**
- QUAN YIN UPPER (1 KING BED & 1 SINGLE BED)
- QUAN YIN GARDEN (1 KING BED & 1 SINGLE BED)
- **Double Story Octagon with kitchenette**
- RAJINDER UPPER (1 KING BED & 1 SINGLE BED)
- RAJINDER GARDEN (1 KING BED & 1 SINGLE BED)
- RAMA Single Story Octagon Bungalow (1 KING & 1 SINGLE BED) OCEAN VIEW through the garden
- SITA Single Story Octagon Bungalow (1 KING & 1 SINGLE BED)
- VISHNU Single Story Octagon Bungalow VISHNU (1 KING & 1 SINGLE BED)
- BUDDHA Single Story Octagon Bungalow (1 KING BED & 1 SINGLE BED)

These houses/ levels offer **only a KING BED or only TWO SINGLE BEDS**

- **Single Story Octagon**
- PURA KECIL (1 KING BED) OCEANVIEW
- **Double Story Octagon**
- KRISHNA UPPER (1 KING BED) OCEAN VIEW
- KRISHNA GARDEN (2 SINGLE BEDS) OCEAN VIEW
- **Double Story Octagon**
- RADHA UPPER (1 QUEEN BED) OCEAN VIEW
- RAHDA GARDEN (2 SINGLE BEDS) OCEAN VIEW
- **Double Story**
- BABAJI aka TREE-HOUSE a house on stilts (1 KING BED and a downstairs veranda style outdoor king-sized swing with a mattress)
- OCEAN VIEW upstairs through the garden

MEETING HALL

We offer one meeting hall, with a super high vaulted ceiling (*about 36 feet, 12 meters*).

If you minimally book 10 rooms, either *Shared or Single*, you will receive the use of the Meditation Hall for FREE, plus the 11th room and food for the group leader is free as well.

- Our YOGA HALL offers Back Jacks, sponge mats, and *Yoga Mats*.
- We gladly supply AC on request for an extra charge per hour of 50.000 RP

COST for ACCOMODATION including 3 MEALS PER DAY Buffet Style per person price:

- SHARED ACCOMMODATION price per person is 950,000 RP (*maximally 2 people per room*)
- SINGLE ACCOMMODATION for one person is 1,250,000 RP

INCLUDED IN THE COST OF ACCOMMODATION AND FOOD IS:

- 3 very tasty vegetarian meals per day, served BUFFET style, (*Raw or Vegan or Gluten/free option*)
- Herbal teas
- Purified water in all rooms/houses and restaurant
 - Fruits INCLUDED 24 hrs.
 - The use of the TEMPLE is free if you bring minimum of 10 participants
 - 1 Room and Accommodation with food is free to the group leader with 10 paying participants

GOVERNMENT TAX of 11% is already included in the per person price.

EXCEPTIONS AT SHAMBALA:

- **NO ANIMALS** at all are allowed on the premises of SHAMBALA. **If** a guest has an animal they wish to bring, we can give the pet to a Pet-Sitter for the duration of the event for a fee of 100.000 RP per day.
- **NO SMOKING** AT SHAMBALA except at the edge of the beach to the fishermen boats.
- **NO DRUGS**

- **NO ALCOHOL**
- **NO MINDALTERING SUBSTANCES OF ANY KIND**
- **NO GRANDMOTHER MEDICINES**
- **NO BODILY PENETRATION OF ANY KIND IN THE TEACHING HALL**

SHARING the TIPS:



A GOODBYE CELEBRATION:

Our ***MANTRA SINGING CEREMONY*** which we *gladly offer free of charge as your goodbye gift to your group* at the end of your stay at SHAMBALA is a very memorable experience.

- **This is a good moment to offer the collective TIP to our staff. Tips can be collected by all participant and shared at the GOOD BY CEREMONY.**
- We suggest about **50.000 RP per person / per day.**

RESTAURANT & FOOD: The RESTAURANT is right on the ocean.

- VEGETARIAN FOOD is served BUFFET STYLE = 3 x per day.
- We offer VEGETARIAN food with EGGS, some milk products and with many VEGAN dishes.
- TOTALLY VEGAN on request is possible.
- On requests we offer RAW FOOD at an additional cost.
- Please let us know of any food allergies

BOOKING THE ENTIRE SHAMBALA RETREAT CENTER

At times we may have individual guests staying at *Shambala*. **If you wish to book the entire retreat center for your group, please inquire with us first** if that is possible and let us know at the time of your booking.

PLEASE NOTE: You will be required to pay for all rooms, whether you fill all your rooms or not, if you book the entire retreat center.

TRANSPORTATION: We work with freelance drivers. We gladly arrange taxis to pick you up, but your payment and detailed arrangements will be directly with the freelance drivers.

ARRIVING AT SHAMBALA

IT IS AN ABSOLUTE MUST THAT YOU CALL US 20 MINUTES PRIOR TO YOUR ARRIVAL via WHATSAPP at +6281338674895

- SHAMBALA is located 200 yards from the main street. We do not have street access. Also the main gate to Shambala remains closed at all times. If anyone arrives with their own transportation, they absolutely must call our guest service manager KADEK SUMANE at +6281338674895 about 20 minutes prior to arrival do that we can receive them . *If they do not do that, nobody will be able to help them with their luggage, that they get the FLOWER SHOWER upon arrival and that we can properly check in the guest.*

NEW TRAVEL REQUIREMENTS IN INDONESIA:

-
- **Indonesia requires double vaccination.** Guests traveling to Indonesia **must show proof of having downloaded the PENDULI LINDUNGI App and on request show that you received the double vaccination prior to departure.**
- **The exemption** is if a person has an **ironclad health exemption** signed by a **specialist doctor / hospital.**
- Our latest **travel information** is available on the **Telegram channel** for Shambhala <https://t.me/balishambala>

- The ***Vaccination Status*** links in with the ***PenduliLindungi App***, which is also collaborating with the **eHac App**, and all the important travel documents are uploaded there.
- **We can** also provide **concierge service** contact for you for individual pick up right from the airplane to assist with the arrival procedure

PENDULI LINDUNGI Apps

- **ANDROID** <https://play.google.com/store/apps/details?id=com.telkom.tracencare&hl=en&gl=US>
- **APPLE** <https://apps.apple.com/id/app/pedulilindungi/id1504600374>

VISA AGENCY

We've been happily working together with ***Highway Visa*** for decades already and can highly recommend this company.

- **HIGHWAY VISA Pak WAYAN** <email@baliconsultant.com>
- **WhatsApp address: +62 813-3852-0871**

SEMINAR - BOOKING - AGREEMENT

For your group booking questions please contact us via email at info@bali-shambala.com and please send us a WhatsApp message to **+6281338674895**

Name of the Seminar Leader:

E-mail:

Phone number:

Contact phone number in case of emergency:

Name of the Group Organizer (if different):

Email address of Group Organizer:

Phone number:

Check-In Date (by 2 pm):

Check-Out Date (by 11 am):

SHARED ACCOMMODATION FULL FARE: 950.000 PR per day, per person

- **NUMBER OF SHARED ROOMS TO BE BOOKED: _____**

SINGLE ACCOMMODATION FULL FARE: 1.250.000 RP per day, per person

- **NUMBER OF SINGLE ROOMS TO BE BOOKED: _____**

BONUS:

- **If you bring 10 paying guests, you receive 1 FREE SINGLE ROOM accommodation and food for the group leader.**

WHAT NEXT:

STEP 1: SEND YOUR SIGNED GROUP BOOKING AGREEMENT

- Before we accept your reservation, you must sign this AGREEMENT below.

STEP 2: SEND YOUR DEPOSIT of 25%

STEP 3: WhatsApp Group

We will create a WhatsApp group with you, your organizer, and our office staff to facilitate communication and coordination. **Please send a WhatsApp Message to +6281338674895**

STEP 4: Let us know how many rooms you wish to book

STEP 5: FILL IN YOUR ROOM ARRANGEMENT VIA the GOOGLE EXCEL LINK see sample

https://docs.google.com/spreadsheets/d/1bHQ9u4P1_DrarKlk6SHZmWdIVGqxM3-QpMLPWAjFRco/edit?usp=sharing

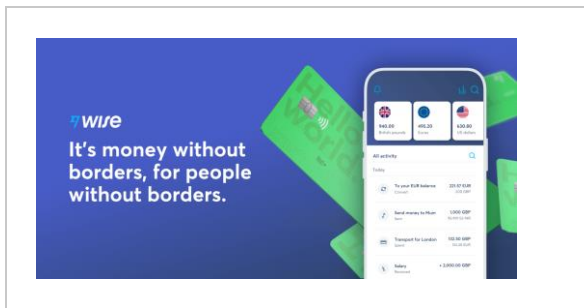
- We will send you a ROOM ARRANGEMENT LINK via *GOGGLE EXCEL LINK*.
- YOU will fill in the names of the participants
- We need a passport photo, and visa number sent to our guest service manager WhatsApp number +6281338674895
- **This ROOM ARRANGEMENT LINK will serve as a ledger for all your payments received and payments still due.**
- As per Indonesian requirements we can only charge in IDR. If you make a transfer with another currency, we will only credit your account in the amount of IDRs that were received in our bank account.

STEP 6: FINAL PAYMENT is due 2 weeks prior to your seminar.

- Due to frequent bank delays, we require payment 2 weeks in advance of your seminar.
- NO EXCEPTIONS
- Messages or extra purchases can be settled at the end of the stay by each guest, using a Credit Card or PayPal.

PAYMENTS via BANK TRANSFER, PayPal or Bank Transfer using WISE:

- We accept payments via PayPal. The PayPal fee is 4.5% is added to your bill. Our PayPal email address is: info@bali-shambala.com
- We accept payments in Rupiah via WISE This is usually the cheapest and fastest way to pay. Not all countries are eligible. You can use this referral link as it will allow you a cheaper transfer <https://wise.com/invite/u/ilonas15>
- Please let us know how via email when you have sent your DEPOSIT.



CANCELTATION:

- Nine months prior to your event, there is no refund on your deposit.

WORKING HOURS and MEALTIMES at Shambala Retreat Center:

Our staff comes to work at 8 AM to prepare breakfast and leaves at 8 PM. No exceptions can be made, except for our Night Security.

- BREAKFAST: **starting at 9 AM**
- LUNCH: 1 PM (is adjustable)
- DINNER: 6:00 PM

Should any of our staff have to come extra early or stay extra late we charge 50,000 RP per person / per hour.

MIND-ALTERING SUBSTANCES:

We do not permit any kind of mind-altering substances on the premises of Shambhala.

We want to alert you to the fact that Bali is part of Indonesia, which has a death penalty for using *or* importing any kind of narcotics.

Even the smallest amounts are punished with strong verdicts of incarceration and even death.

We also want you to be alert to the fact that psychedelic mushrooms are equally illegal in Bali.

We require you to cooperate with Indonesian laws and honor our Shambala Retreat Center as a drug-free zone, including any form of grandmother medicines.

I agree to the above conditions for booking arrangements with *Shambala Oceanside Retreat*

Name: _____

Signature: _____

Location: _____

Date: _____

ADDITIONAL ACTIVITIES AT SHAMBALA:

- **MASSAGES:** Per one-hour Massage: 266.200 Rp (incl. 21% tax and tip)
- **DOLPHIN EXCURSIONS:** 350.000 Rp per boat per two persons

DAY-TRIP EXCURSIONS:

- We only connect you to freelance drivers. The prices that are mentioned here are only a guideline. Gasoline costs are constantly rising.
- **AIRPORT PICK UP** per van and driver 950.000 Rp (for up to 4 passengers with luggage) plus tip.
- **UBUD PICK UP** per van & driver 800.000 Rp (for up to 4 passengers with luggage) plus tip.
- **Day-Excursion** per van and driver: 950.000 Rp (for up to 6 passengers) plus tip.
- **PLEASE PAY and TIP THE TAXI DRIVES DIRECTLY**

EQUIPMENT in the YOGA HALL:

- AUDIO SOUND SYSTEM with AUDIO-MIXER
- PA SYSTEM, with REMOTE or WIRED MICS
- CD & DVD & MP3 CDs PLAYER
- MP3 PLAYER CONNECTION please bring your own MP3 player)
- BEAMER: COMPUTER PROJECTOR (BEAMER) and Screen
- FLIP CHART or Dry Board on request
- Black Board
- WALL FANS
- 21YOGA MATS
- 20 washable YOGA MAT PROTECTION TOWELS
- 40 YOGA BLOCKS
- 20 STRAPS
- 18 BOLSTERS for YOGA NIDRA
- 16 SPONGE MATS with purple cotton covers
- BACK JACK CHAIRS
- ROUND BIG PILLOWS
- SQUARE THIN PILLOWS

- HARMONIUM (150.000 Rp per day) In case of damage, the Harmonium will be repaired or replaced at your cost
- GUITAR (100.000 Rp per day)
 - In case of damage, the Harmonium or guitar will be repaired or replaced at your cost

Wi-Fi at Shambala:

- **FREE WI-Fi at the Meditation Hall**
- **FREE WI-Fi at the Restaurant** for all guests, however, this is just for WhatsApp, Messenger & Email checking.
- **EXTRA HIGH-SPEED MODEMS** offering portable Wi-Fi for 50,000 IDR per day is available for rent. Please let us know if you think you will need some.
- The second person in the room pays 25,000 IDR extra for sharing the Wi-Fi modem.

VISA FOR GROUP LEADER:

Up until now, we were told by Immigration, that as long as the group leader comes to Bali and leaves Bali and collects the funds for the trips outside of the country, and does not advertise in Bali, nor take bookings in Bali, they can arrive on the TOURIST VISA. Others think getting a BUSINESS VISA is the safest bet.

WORKING IN INDONESIA:

If you live in Bali and run a group and or hire a Yoga-Teacher or anyone else who lives in Bali, you and/or they will need to have a WORK PERMIT / WORK KITAS.

We are looking forward to working with you and helping you make your stay with us at Shambala in Bali a Dream Come True!

Your Shambala Team